

2021-2022 Garfield Parent Handbook Clovis Unified School District

“We are the CUBS. We lead the way. Red, white & blue everyday!”



1315 N. Peach Ave.
Clovis, CA 93619
(559) 327-6800
www.garfield.cusd.com

Important Dates

Aug. 16, 2021	First Day of School	Jan. 3, 2022	Staff Development Day
Sept. 6, 2021	Labor Day	Jan. 17, 2022	Martin Luther King Day
Oct. 15, 2021	Carnival	Feb. 14, 2022	Lincoln’s Birthday
Oct. 29, 2021	Elementary Conf. Day	Feb. 21, 2022	Presidents Day
Nov. 11, 2021	Veteran’s Day	Apr. 8, 2022	Open House
Nov. 12, 2021	Staff Development Day	Apr. 11-18, 2022	Spring Break
Nov. 22-26, 2021	Thanksgiving Break	May 27, 2022	State Track Meet
Dec. 20-Dec.31, 2021	Winter Break	May 30, 2022	Memorial Day
		June 3, 2022	Last Day of School

Kindergarten

AM Regular Schedule	8:10 - 11:40	PM Regular Schedule	11:45 - 3:15
AM Early Release	8:10 - 10:55	PM Early Release	11:00 - 1:45

First – Third

Regular Schedule		Early Release		Rainy Day	
8:25	1 st Bell	8:25	1 st Bell	8:25	1 st Bell
8:30	Tardy Bell	8:30	Tardy Bell	8:30	Tardy Bell
10:30-10:50	Recess	10:30-10:50	Recess	10:30-10:50	Recess
11:30-12:20	1 st & 2 nd Lunch	11:30-12:20	1 st & 2 nd Lunch	11:30-12:00	1 st & 2 nd Lunch
12:00-12:50	3 rd Lunch	12:00-12:50	3 rd Lunch	12:10-12:40	3 rd Lunch
3:15	Dismissal	1:45	Dismissal	3:15	Dismissal

Fourth - Sixth

Regular Schedule		Early Release		Rainy Day	
8:25	1 st Bell	8:25	1 st Bell	8:25	1 st Bell
8:30	Tardy Bell	8:30	Tardy Bell	8:30	Tardy Bell
11:00-11:20	Recess	11:00-11:20	Recess	11:00-11:20	Recess
12:00-12:50	4 th Lunch	12:00-12:50	4 th Lunch	12:10-12:40	4 th Lunch
12:30-1:20	5 th & 6 th Lunch	12:30-1:20	5 th & 6 th Lunch	12:50-1:20	5 th & 6 th Lunch
3:15	Dismissal	1:45	Dismissal	3:15	Dismissal

**Principal Jennifer Bump
GIS Methinee Bozeman
Office Manager Nancy Sternfels**

Message from the Principal

On behalf of the faculty and staff, welcome to Garfield Elementary School, Home of the Cubs. We look forward to working in partnership with you to provide the best education possible for your children. The Garfield program reflects our belief in high standards and high expectations in the Buchanan Area. We are committed to maintaining a strong academic program using innovative approaches with a focus on continuous improvement for all students. This handbook has been prepared to provide a convenient reference for basic and essential information concerning the operation of the school. We are dedicated to teamwork and maintaining a tradition of excellence at Garfield Elementary. We are eager to work with you and your children to make this a rewarding and productive year.

Air Quality Precautions

CUSD has established Board Policy No. 2403 to lessen and prevent unhealthful consequences from polluted air conditions and to respond to mandates issued by the San Joaquin Valley Air Pollution Control District. Allowances will be made for any student experiencing health problems whenever the AQI reaches unhealthy for sensitive groups range (above 101). There will be mandatory restrictions of physical activities in school or at school-sponsored activities during episodes of poor air quality or Health Advisory episodes as outlined in Exhibit No. 3514.

Arrival Time at School

Supervision is provided only during the school day, beginning at 8:05 am. Students who are enrolled in Campus Club may be on campus before that time. The Garfield library does not open until 8:05. Any students found on campus prior to 8:05 will be assigned consequences.

Attendance Policy

Should your child be absent from school for any reason, please call the school office, use the "Report an Absence" link on the Garfield app or Garfield website, or send a doctor's note to the office when your child returns. Pursuant to California Education Code 48200, parents or guardians are responsible for sending students to school for the entire day. All absences and tardies must be cleared through the office and not the classroom teacher. Parents/guardians must contact the school within five days to clear an absence. There will be no Perfect Attendance awards given during the 21-22 school year.

Block "G" Award

The Garfield Block "G" Award is the highest award a student may earn. Students in grades 4-6 are eligible for this award. The criteria for earning this award reflect a range of participation, achievement and service which exemplifies the Clovis Unified Spartan model of achievement in Mind, Body and Spirit. In order to earn the Block "G," a student must accrue points in each category as outlined in the Block "G" handbook and scoring sheet. Students earning this prestigious award will receive a Block "G" plaque/disc presented at a special ceremony at the end of the school year.

Bus Rules and Regulations

The following bus passenger guidelines are presented in order that each student who rides the bus will arrive safely, on time, and in the proper frame of mind to learn and participate in activities. Board Policy requires passengers to follow instructions of the bus driver. All school and CUSD regulations apply while students are aboard the bus (school or charter bus).

Bus Rules of Conduct:

1. Fighting is prohibited (physical contact or verbal altercation).
2. Threatening behavior and/or harassment of any kind is prohibited.
3. Weapons, smoking, laser pens, drugs, and alcohol are forbidden on or near a school bus.
4. Cross the street in front of the bus and only under the supervision of your bus driver.
5. Follow the instructions of your bus driver at all times.
6. Students are to remain seated and facing the front while the bus is in motion. If the bus is so equipped, students shall appropriately utilize seat belts at all times.
7. Keep your arms and head inside the bus at all times.
8. Profanity, indecent language, and obscene gestures are prohibited.
9. Any property defaced or destroyed on the school bus will be paid for by the student and/or their parent/guardian.
10. Eating, drinking, and chewing gum are prohibited.
11. Spitting or throwing objects on the bus or out the window is prohibited.
12. Loud or boisterous noises, singing or whistling will not be permitted.
13. Glass objects, inflated balloons, cleats, radios, tape recorders, roller blades, and skateboards will not be permitted.
14. Animals or insects (dead or alive) are not allowed on the bus.

Campus Club (If Available)

Before and after school childcare may be available through the Campus Club program. Campus Club begins at 7:00 am and ends at 6:00 pm. Prices vary according to hours. For more information call 327-9160.

CHARACTER COUNTS!

CHARACTER COUNTS! is a widely implemented approach to character education, which has been adopted by the Clovis Unified School District. CHARACTER COUNTS! is a framework based on basic values called the Six Pillars of Character which include: Trustworthiness, Respect, Responsibility, Fairness, Caring and Citizenship. Garfield Elementary uses the pillars to advance curricular and behavioral goals.

Dismissal and Pick-Up of Students

All students should go home immediately at the end of the school day or be picked up within 15 minutes unless they are involved in an after-school activity or are enrolled in Campus Club. Any student not in a co-curricular activity must be picked up after school and may not wait for an older sibling who is in a co-curricular activity, as the student will not be supervised. An administrator or teacher may request that a student remain after school, but only with parent permission. On game days, all students who regularly go home after school will do so unless they remain under adult supervision by a parent or guardian.

Parents picking up their children should use the loading zone on Nees Avenue. Parents should not park in parking stalls labeled for staff. They may park in unmarked parking stalls or use identified loading areas. Do not block in parked cars while waiting for students. Parents and students must use the crosswalk when crossing Peach or Nees Avenue. Please do not jay-walk. The bus loading zone is directly in front of the school on Peach Avenue.

After school supervision is not available in the office or the Garfield library. However, it is available through Campus Club. If you are not available to pick up your student on time every day, please call Campus Club at 327-9160 to make arrangements for after school care.

Early Dismissal

School is dismissed at 1:45 pm every Wednesday for students in PM Kindergarten and grades 1-6. Students in AM Kindergarten are dismissed at 10:55 am every Wednesday. On May 27th, school will be dismissed at 1:00 pm to accommodate the State Track meet. Kindergarten will be released at 11:40 am on that date. June 3rd will be the last day of school, and school will be dismissed at 1:45 pm.

Emergency Plan

Garfield has a written plan of action that outlines specific courses of action in the event that student safety is threatened. If a crisis situation exists, the Safe School Plan informs and mandates procedures that immediately provide consistent responses from school employees. Regular drills are planned and conducted to ensure appropriate reactions from students and school employees. Plans include fire, earthquake, lockdown, and facility alert.

Field Trips

All field trips will be curriculum based to increase student achievement. Approved permission slips must be signed by a parent or guardian before a student can go on a field trip. Telephone permission is not allowed. In some instances, a fee may be asked to off-set the cost of the transportation on long distance field trips. Collection of money for field trips must be paid in advance; therefore, it is very important parents and guardians pay attention to the deadline for the permission slip and money needed for the trip. Chaperones for all field trips must adhere to CUSD guidelines for dress code and submit the CUSD volunteer application with picture ID and TB assessment no later than one week prior to the day of the field trip to allow for processing. For some field trips, finger printing may also be required. Due to limited bus space, not all interested chaperones may be able to attend every field trip. No other children may attend fieldtrips. All students are required to ride in the bus with his/her classmates. Students must return to school before parents can check them out; however, if Form 6153 is on file with the staff member supervising the field trip the student may be released to his/her parent/guardian.

Foggy Day Schedule

During the winter months dense fog may interfere with normal bus schedules. On foggy mornings, the announcement of an initial A or B delay will be broadcast over most local radio and television stations. In such events, normal bus pick up times will be delayed. Even though busses are delayed, classes will begin at their usual start times. All students not using bus transportation are expected to be at school at the regular time.

Grading Policy

Garfield students in grades 1-6 are graded on the following scale:

Effort/Achievement
O = Outstanding
S = Satisfactory
N = Needs to Improve

A = 90-100% Outstanding work
B = 80-89% Above average work
C = 70-79% Average work
D = 60-69% Below average work
F = Below 59% Failing work

These criteria scales are ways to help parents see and understand their child's academic progress.

Students in kindergarten and 1st grade will also receive a district-wide report card based on standards and key assessments. More information about grading procedures will be shared at parent conferences.

Homework for Absent Students

If your child is absent from school and you wish to request his/her homework, please email your child's teacher before 10:00 am. This will give the teacher time to gather materials and send the homework to the office for pick up after 3:30 pm. Teachers are not required to provide homework for unexcused absences.

Independent Study

Students who will be absent from school for three or more days need to be placed on Independent Study. If a student returns in less than three days, the Independent Study Contract will become void and the absences will be unexcused. This contract must be signed by parents/guardians prior to the student leaving school. All assignments must be completed and returned to the classroom teacher when the student returns. Please give your child's teacher one-week advance notice to prepare the work and contract. A packet that is not turned in will be deemed incomplete and the student will receive an unexcused absence for each day absent on their attendance record. Students may not exceed 15 days on Independent Study per school year.

Loading Zones

Parents must not leave their vehicles unattended in designated loading zones. This includes Kindergarten drop off and all red curbs. Vehicles left unattended may be ticketed or towed. Parents picking up their students should use the loading zone on Nees Ave.

Lost and Found

To prevent the loss of items, be sure to mark all items of clothing your child may take off while at school with his/her full name. Label all items sent to school such as lunch bags, binders, etc. Garfield Elementary is not responsible for lost or stolen items. Weather permitting, lost and found will be displayed weekly and then donated to charities at the end of each month.

Office Hours

The main office at Garfield Elementary is open on all school days from 7:30 am to 4:30 pm.

Parent Involvement

At Garfield Elementary there are a variety of exciting ways parents can get involved. Parents can join the School Assessment and Review Team (SART), the School Site Council (SSC), the Intercultural Diversity Advisory Council (IDAC) or the Parent Teacher Club (PTC). They can also volunteer in the library, in the classroom at teacher discretion, or in the snack shack. Volunteers must complete the Clovis Unified Volunteer Application and TB Risk Assessment. Volunteers should dress appropriately and sign in at the office on arrival. Do not bring small children when volunteering.

Parent/Teacher Conferences

Teachers are available for conferences either in person or by phone. Conferences may be scheduled by calling or emailing the teacher. Parents may not confer with teachers during class time. If cancelling a conference appointment, please call at least 24 hours in advance so another parent conference can be scheduled. Parents will be asked to attend at least one individual conference during the year to discuss student progress.

Parent Visitation

In the interest of safety, all visitors must report to the office and submit their ID through Raptor before being allowed on campus. Prior arrangements must be made with the teacher to work in or visit the classroom. All visitors without a Raptor name badge will be directed to the office. Teachers will not conference with parents during class time. Parents must report to the office when picking up their child for lunch and not to the classroom. Parents may not visit with students on the playground or in the amphitheater and may not loiter on campus during school hours.

Parent Teacher Club

Please consider joining our Parent Teacher Club (PTC) by signing up at www.garfieldptc.org. Your support ensures participation in an organization that provides our students with activities and raises money for support of special purchases for the school. Meetings are announced in the school newsletter Paw Prints. PTC information is sent home at the beginning of each school year and can also be found through a link on the school website.

Physical Education

According to Education Code section 51210(a)(7), the District is required to provide, in the elementary setting, not less than 200 minutes each 10 school days, exclusive of recesses and the lunch period, physical education. Any complaints related to the failure of the District to adhere to this requirement may be filed under the District Uniform Complaint Procedures, 1312 AR which can be found at <http://boardpolicies.cusd.com/>.

Release of Students During School Hours

When picking up students during school hours, all parents/guardians must sign their children out in the office. Students may not be picked up directly from the classroom. Students will only be released to adults with verified identification that are identified on the Student Release Authorization filled out each year through the Annual Information Update process. Students will be called out of class when parents arrive and will not be called out of class early. Parents with court ordered custody must provide a copy of current court orders to the office to avoid confusion or conflict. No child may leave the school grounds unless the school office has granted approval. When picking up students for lunch, it must be within the student's lunch period.

Safety Concerns

Please notify the office staff or administration if you have any on-site or off-site safety concerns that may impact the well-being of our students. Please remind your children to follow all safety rules, including using the crosswalk as the only area to cross the street. If your child walks to school, discuss the route they will take. Advise them to walk with a friend. They should always go straight home. If your child rides a bike, review all bike safety rules. Remind your child to wear a helmet at all times and lock their bike in the bike rack. All bikes and scooters must be walked on campus and in crosswalks.

School Meals

Breakfast and hot lunches, which include milk, are available at no charge to students during the 21-22 school year. Checks (made out to CUSD) or cash to add to the student's account may be taken to the cafeteria before school or money may be added on-line through Parent Connect. Parents can monitor student accounts through Parent Connect.

Students may not share food. Parents may drop off forgotten lunches at the table outside of the office. The office will not be responsible for any food or lunch left on the table.

School Parties and Birthday Treats

Room parents plan class parties during the year for each teacher. Room parents coordinate with the teacher for these events, which generally are scheduled at the end of the day. A small treat for birthdays is permitted, but please coordinate with your classroom teacher. Please do not deliver treats to classrooms. Be mindful of food allergies when selecting class treats. No balloon or gift deliveries can be sent to the school. Please do not distribute invitations to private parties at school.

Student Discipline

Each student discipline situation is handled on a case by case basis. Discipline measures will first be addressed in the classroom. Progressive steps in the discipline process may be omitted depending on the severity of the infraction. The age of the child, behavior history, and the severity of the infraction will all be considered when progressive disciplinary decisions are made.

Tardies

If your student reports to school after 8:30 am, he/she must first report to the office to obtain a tardy slip to be given to the teacher. If your student is late due to a doctor's appointment, please submit a note from the doctor to the attendance office.

Telephone Use

Students should use the telephone in their classrooms only in the event the teacher directs them to do so. Students' cell phones are to be stored and turned off during the instructional day. Phone calls from parents for their students will not be put through to the classroom. In the event there is a family emergency, please contact the front office for assistance.

Volunteers

A key part of Garfield's success is community involvement and volunteers are always needed. If you are interested, please talk to your child's teacher regarding how you can volunteer. All volunteers must conform to CUSD guidelines by submitting a volunteer application picture ID to the school office each year. TB assessments must be provided every four years. Volunteers should dress appropriately and sign in at the office with their ID. Do not bring small children with you when you volunteer. Volunteers may not use or enter student restrooms.

Withdrawing Your Child from School

Should your family find it necessary to move out of the Clovis Unified School District, please follow the steps below to make for an easier withdrawal for both you and your child:

1. Notify the school at least two days prior to your child's last day at school.
2. Return all library books, textbooks, uniforms, or musical instruments and pay any fines or loans.

A student's school assignment is based upon the residence of the parent or court-appointed guardian. If you move, you must notify the school within five days. If you are found to be out of

the Clovis Unified School District or the Garfield attendance area and have not notified the office, your child can be immediately withdrawn and your request for an intra or inter-district transfer for your child to remain at Garfield may be denied. All financial obligations must be cleared prior to leaving.

This document is available on the Garfield website and may be updated throughout the school year.

NURSING SERVICES

School Nurse & School Health Services Assistant

Health Services Assistant will be in the health office 5 days a week. When necessary, the site H.S.A. will contact parents/guardians regarding illness and injuries that occur during the school day. All H.S.A.'s are CPR/First Aid certified. H.S.A.'s are also LVNs or RNs.

Credentialed School Nurses are on campus for the following:

- Mandated vision and hearing tests.
- Complete special education and 504 health assessments.
- Ensure immunizations are compliant with CA state law.
- Provide health education resources for school staff, students, and parents/guardians.
- Maintain student health records.
- Contact parents/guardians regarding health problems and/or excessive absences.
- Communicate with health care providers regarding health issues and impact on education (within HIPPA regulations).
- Develop health/safety plans for students with high risk medical diagnosis.

Reasons to keep students' home:

Temperature 100.0F or greater within 24 hours.

Illness affecting child's ability to learn.

Vomiting/Diarrhea.

Starting antibiotics within 24 hours.

Sore throat with headache and/or upset stomach.

Coughing that will not stop.

RETURN TO SCHOOL

If a student is sent home with fever, they may not return the next day.

Student may not return until the following criteria are met:

- Symptom free for 24 hours. This includes fever, vomiting, diarrhea, cough, and rash.
- Free from fever for 24 hours without use of fever reducing medication such as Tylenol or Motrin.
- Student should complete 24 hours of any prescribed antibiotic treatment prior to returning to school.

First Aid, Illness, Injuries

- If a student is injured or ill at school, he/she will receive every care and consideration.
- Parent/guardian will be contacted for serious injury or illness.
- School nurse is available to consult with parents/guardians regarding health problems upon request.
- After extended illness or injury parent/guardian should follow up with school nurse for any needed care or accommodation.
- Crutches, wheelchairs, and other devices require a doctor's prescription indicating directions for use and that the student has been educated to use the device.
- Injuries and illnesses occurring at home should be cared for at home.
 - Upon student's return to school parents are to provide documentation from health care providers indicating any limitations or special considerations/equipment necessary to the student's continued care at school.

LICE

Clovis Unified School District operates on NO LICE guidelines. Students will be sent home if evidence of live lice is found. Student's must be treated within 48 hours and hair/scalp are free from live lice. After 48 hours, absences will be unexcused. Students must check in with the Health Office and be cleared to return to class. Class checks are no longer part of district guidelines. Refer to **Head Lice Guidelines** on the *CUSD Nursing Services website*.

ALL Medications - even over the counter medications (including Tylenol, Advil, cough drops, eye drops, essential oils) must be checked in through the Health Office and require a physician order that must be updated at the Beginning of each School Year.

- CA Education Code Section 49423 requires that any medications to be taken at school must be presented with:
 - A written statement from the physician detailing the name of medication, amount, method, and time medication is to be taken.
 - A written statement from the parent/guardian indicating their desire for the school to assist the pupil in the matters set forth in the physician's statement.
 - Medication must be clearly labeled and sent to school in the *original container from the pharmacy*.
- The **Medication at School form** is available from the school or on the *CUSD district website – under Parent*.
- The Health office does not keep medication for general student use.

Immunizations – Refer to School Board Policy 5141.31

First Grade Physical

California State Law requires that all children entering first grade have a Child Health and Disability (CHDP) physical examination within 18 months of beginning first grade. It is necessary to provide the health office with proof of this physical. **CHDP Form** is on the *CUSD website – Parent*.

Child Protective Services

It is important parents understand that all school personnel are “Mandated Reporters” of child abuse. Should a staff member have even the slightest suspicion that a child has been abused, they must report it to Child Protective Services (CPS).

Physical Education Excuse

Parent Notes- Students will be limited to 3 days per quarter for handwritten parental note excusals from PE Doctor's note will be required after the 3 days.

This note should include a diagnosis and specific date for returning to PE, as well as any limitations that might apply.

Doctor's note: If your child has an injury that requires student to remain out of PE they will also be held out of recess and sports.

AIR QUALITY PRECAUTIONS

Refer to School Board Policy 3514

EMERGENCY CONTACT

In case of an emergency parents/guardians will be contacted. It is very important that the Health Office have updated contact information.

If there is a change in contact information, please contact the Health Office to ensure the correct information is on your student's health information card.



CUSD CATEGORICAL FUNDING PROGRAM INFORMATION FOR THE 2021-2022 SCHOOL YEAR

On an annual basis, Clovis Unified School District (CUSD) submits our funding Application through the Consolidated Application and Reporting System commonly called the ConApp. The application is submitted in two (2) parts: Part I, which contains program and demographic information, submitted by June 30th each year; and Part II, which contains budget information and program data submitted by January 31 each year. The categorical programs included in the application are Title I, Part A - Improving Academic Achievement, Title I, Part C - Migrant Education, Title II, Part A - Supporting Effective Instruction and Title III - English Learner (EL), and Immigrant Programs and Title IV, Part A - Student Support and Academic Enrichment. Essentially, these funds are designed to assist students in mastering state standards.

Clovis Unified Schools are committed to establishing a true partnership with all facets of the Clovis Learning Community. CUSD values feedback and input. Parents continue to make positive differences in the lives of the children we all support. We know from research that participation in your child's education will not only bring success to your child but other children in the school. Our parents truly make a difference in the lives of Clovis kids!

CUSD is pleased and proud to offer a variety of parent involvement opportunities that improve our overall program. Depending on the type of categorical funding a site may receive, district or school parent councils and committees are required under certain requirements and guidelines. Such advisory committees in the CUSD include:

School Site Council (SSC)

English Learner Advisory Committee (ELAC)

District Advisory Committee (DAC) and School Advisory Committee (SAC)

District English Learner Advisory Committee (DELAC)

District Indian Education Parent Advisory Committee (IPAC)

School and District level School Assessment Review Team (SART)

Intercultural and Diversity Advisory Council (IDAC)

Local Control Accountability Plan Public Forums (LCAP)

We encourage all parents and guardians to become involved with their child's education at the classroom level, the school-wide level, as well as the district level. Each school's Single Plan for Student Achievement (SPSA) describes the school's basic educational program and the categorical supplementary programs/services that are designed to support student achievement. Parental involvement is a necessary and vital part of developing the SPSA as well as our overall program. At the district level, parent committees provide input into each of the site's SPSA. If you would like additional information on any of the District Parent Councils or Committees, please call your child's school. The Principal, Learning Director, or Guidance Instructional Specialist (GIS) would be happy to assist you.

Listed below are several parent committees that assist with categorical programs and funding.

School Site Council (SSC): All schools that operate a categorical program funded through the consolidated application (ConApp) shall establish a school site council (SSC). The SSC shall develop the content of the SPSA. The SPSA shall be reviewed annually and updated, including proposed expenditure of funds allocated to the school through the ConApp and the local control and accountability plan (LCAP), if any, by the SSC. The SSC is composed of parents, students at the secondary level and school personnel. It is responsible for developing, implementing and evaluating the Single Plan for Student Achievement programs. Members serve for two years and are elected by their peers.

District Advisory Committee (DAC) & School Advisory Committee (SAC): The entirety of the SSC acts as the SAC. The SAC serves as an advisory committee for the purpose of advising schools regarding supplemental education programs and acting as a liaison for their school community. They serve to share information and comments both at the district and site level. These education programs are supplemental education opportunities that provide services to students who are disadvantaged, English learners, foster youth and/or at-risk. The SSC has approved to designate our SSC pursuant to California Education Code (EC) Section 52852 to function as the School Advisory Committee.

English Learner Advisory Committee (ELAC): All schools enrolling 21 or more English learners are required to form an ELAC. The ELAC is composed of parents and school personnel. The ELAC advises the principal, staff and SSC regarding services for English learners and assists in the development of the annual survey. Members serve for two years. Each ELAC shall have the opportunity to elect at least one member to the District English Learner Advisory Committee (DELAC).

District English Learner Advisory Committee (DELAC): Whenever there are 51 or more EL students in the district, there shall be a functioning District English Learner Advisory Committee (DELAC). It is important that each school site ELAC elect a DELAC representative and arrange to have that representative attend every DELAC meeting. Currently the DELAC bylaws require each DELAC representative to be 1) a parent/guardian of an EL or former EL (i.e., a reclassified fluent English proficient student) currently enrolled at the site he/she represents, and 2) elected to serve as the DELAC representative by the site's ELAC.

District Indian Education Parent Advisory Committee (IPAC): The CUSD Native American Indian Education Parent Advisory Committee meets four times a year to discuss program issues, services provided, and other needs related to the student achievement of our students, community agencies and outreach programs. CUSD Indian Education Program addresses the needs of American Indian and Alaskan Native students in grades K - 12. The program assists eligible students to achieve at the same challenging state performance standards expected of all students in grades pre-K - 12.

Local Control Accountability Plan (LCAP) Forums: CUSD develops an LCAP annually that works to better align the academic plan with the district expenditure plan that is approved by our CUSD Governing Board each June. Parents and other stakeholder groups are invited to participate in the development of the LCAP through participation of school and district committee meetings and community forums. LCAP School, District Meetings and Community Forums are exciting opportunities for all stakeholders and school committees to engage with the District and share their ideas on how CUSD can provide quality opportunities and support for CUSD youth and schools. Community participation and feedback in the forums will inform the District's LCAP's funding priorities over the next several years.

These forums are designed to provide an opportunity for school communities to hear about CUSD's current efforts to support youth and families and to provide input and feedback on future plans and opportunities. Sites also have an opportunity to work together in teams to share new ideas to support identified groups and to plan for site engagement and implementation.

The following is an overview of the categorical funding and programs in CUSD. These funds are further discussed and outlined in each school's SPSA and at the committee meetings.

Rationale

General District funds provide support for the District's base/core curriculum program. Some children have special characteristics, not reflective of the general school population, that affect their success in the base/core programs. Some come from economically disadvantaged homes; some are educationally disadvantaged or lack English language proficiency because they have a primary language other than English. Children, such as those described above, require supplemental services and materials not generally provided through the base/core curriculum program. The needs of our children are identified, and supplemental services and materials are planned and targeted to meet their special needs. Categorical funds are to be used to provide the financial support to meet these special needs.

Philosophy

All CUSD schools offer students with special needs the same kinds of high-quality learning opportunities and access to the core curriculum in all curricular areas. Categorical funds are designed to support additional assistance to help students succeed in the regular classroom program (base/core curriculum) and address any learning gaps. The focus is on the effective utilization of supplementary materials, personnel, and staff development. Staff development activities are used to improve instructional practices and strategies to increase the ability of teachers and other staff to challenge and assist all students to reach their fullest potential.

Categorical Program Descriptions

1. **After School Safety and Education Funds (ASES):** This state-administered funded program is a result of the voter approved Proposition 49; provides three-year grant funding for afterschool programs that align with the core instructional day and have the following components: educational and literacy element (tutoring/ homework assistance); educational enrichment element (Additional program/activities that reinforce what is learned in the core instructional day); and provide a nutritious snack or meal that conforms to California State Education Code requirements. The purpose of the ASES Program is to create additional educational and recreational opportunities for students within the learning community while providing a safe environment for students. The goals of this program are to: 1) improve academic achievement, and 2) provide enrichment opportunities that reinforce and complement the academic program.
2. **Title I, Part A (Improving Academic Achievement):** A federal-funded program to provide high-quality opportunities for students in high-poverty schools to meet district and state content and performance standards.
3. **Title I, Part A, Title X, Part C, Education for Homeless Children and Youths:** Title I, Part A funds provide comparable services to homeless children that assist them to effectively take advantage of educational opportunities as provided to children in schools funded under Title I, Part A. These comparable services shall be provided to homeless children in public and private schools, shelters and other locations where children may live, institutions for neglected children and, where appropriate, local institutions such as local community day school programs.
4. **Title I, Part C (Migrant Education Program):** A federal-funded program focused on providing services for migratory students and their families.
5. **Title II, Part A (Preparing, Training and Recruiting High Quality Teachers and Principals):** A federal-funded program focused on teacher and principal training and recruitment programs.
6. **Title III (Language Instruction for English Learners (ELs) and Immigrants):** A federal-funded program focused on assisting school districts in teaching English to limited English proficient students (English learners) and immigrants and helping these students meet the same challenging State standards required of all other students.
7. **Title VI (Indian Education Formula Grant):** A federal-funded program focused on helping Native American/Alaskan Native students meet the same challenging state standards required of all other students.

The goal of the CUSD staff is to create and maintain the best educational environment possible. This can be accomplished with your support and input. If you have any questions, concerns, or would like to become more involved in the educational process at your school, please contact your school principal. Your school can assist you in learning more about categorical programs. You may want to become involved in your school's School Site Council (SSC), English Learner Advisory Committee (ELAC) and/or attend the Annual Title I Parent Meeting. During the fall, each school will send you additional information about these activities. At the district level, we encourage you to become involved with our DELAC. We encourage and look forward to your involvement in the programs we offer our learning community. If you have any questions, please call your child's school.

Additional information may be found @ <https://www.cusd.com/SupplementalServices.aspx>

